



LATHA MATHAVAN ENGINEERING COLLEGE

Kidaripatti Post, Alagar Kovil Via, Melur Taluk, Madurai 625 301

ONLINE GRIEVANCE REDRESSAL MECHANISM

Following the directives of UGC and AICTE regulations 2019 vide F. No. 1-101/PGRC/AICTE/Regulation/2019 dated 07.11.2019, the Grievances Redressal Cell is established to handle individual grievances related to students and faculty members, ensuring their amicable redressal in a timely manner. The Online Grievance Redressal mechanism is utilized for receiving and disposing of grievances online. The Institute's notice board displays the committee members' list, contact numbers, and email IDs, indicating the details of the online Grievance Redressal Portal to ensure publicity and awareness of the establishment of the Grievance Redressal mechanism. Additionally, the committee invites suggestions from employees for improving the working environment and resolving any issues.

Students approach the Cell to voice their grievances regarding academic and non-academic matters. The Cell redresses grievances at both individual and class levels, as well as grievances of common interest. Students are further encouraged to use the suggestion box placed on campus to express constructive suggestions and grievances. The grievances include

- Demand of any unaccounted fees
- Non-compliance with the policy of reservation
- Alleged communal, gender or physical discrimination (SC/ST, OBC, Women, Minority or PH)
- Non-payment or delay in payment of scholarships to students
- Delay in conduct of examinations or declaration of results
- Withholding student amenities / facilities
- Denial of quality education
- Non transparent or unfair evaluation practices
- Harassment and victimization of students including sexual harassment
- Refund of fees on withdrawal of admissions, etc.

All complaints undergo scrutiny by the management and the grievance redressal cell. The Director regularly attends to these on a daily basis. The institute also assures students that once a complaint is made, it will be treated with confidentiality.

The Student Grievance Redressal Committee (GRC) comprises the following members:

S.No.	Name	Position	Profession
1	Dr. M.Varathavijayan	Chairperson	Principal, LMEC
2	Inspector of Police	Ombudsman	Melur Police Station, Madurai

3	Mr. Ananthapandi	Convener	Dean – ASP - ECE
4	Mr. Sundarajan	Member	HOD - Civil
5	Mrs. S. Shanmuga Lakshmi	Member	AP - S&H
6	Mr.M.Arun Kumar	Member	AP - CSE

Online Grievance Registration Form

Mail us @ --

Office Order – Constitution of Grievance Redressal Committee

COMPLAINTS CUM GRIEVANCE REDRESSAL COMMITTEE COMPOSITION

The following members act as a Complaints Cum Redressal Committee Composition.

Sl. No.	Name	Category	Profession	Telephone numbers	Address
1	Dr. M.Varathavijayan	Advisor	Principal, LMEC	9965503926	2/685-5,GR NAGAR, K PUDUR, MADURAI-625007.
2	Mr. Ananthapandi	Member	HOD / S&H DEPT	9894445195	9/104, PUTHUKINARU, PANNAMPARAI, SATHANKULAM, TUTICORIN - 628 704.
3	Mr. Sundarajan	Member	Asso. Prof. Civil	8056994854	NO:9, CHITHUBALAKRISHNA IYYAR ST, KAMARAJAR SALAI, MADURAI - 625 009.
4	Mrs. S. Shanmuga Lakshmi	Member	Asso.Prof. S&H	9865770003	4/384, YAMUNA STREET, AATHIKULAM, MADURAI 625 007.
5	Mr.M.Arun Kumar	Member	Asso. Prof. CSE	9047464369	10/615, KAVERY RIVER STREET, MAHATHMA GANDHI NAGAR, MADURAI 625 014.

**KARUPPIAH
PILLAI
MATHAVAN**

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